## girlscouts Girl Scouts of Greater Los Angeles greater los angeles Emergency After-Hours Calls

In case of serious injury, accident, emergency, or fatality involving Girl Scouts:

- 1. Give priority attention to ill or injured person. CALL 911 for ambulance, police and fire personnel, as needed.
- 2. In the event of a fatality, always notify the police. Do not disturb the victim or surroundings.
- 3. Place competent person in charge of group.
- CALL: 1-877-ICE-GSGLA (1-877-423-4752) 24-hour emergency service to alert the council's Emergency Team. State: "I am from Girl Scouts of Greater Los Angeles" and indicate your emergency.

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- 5. Provide name, location, and telephone number you are calling from.
- 6. Stay on the phone until your call is connected to a member of the Emergency Team. If you are not patched through <u>immediately</u> to an Emergency Team member, make sure a responsible adult is accessible by phone until the call is returned.
- 7. Notify the emergency contact on medical/permission form, as appropriate.8. File Incident/Accident Report with your local Service Center within 24
- hours.

  If contacted by the media, please say: "I am not the council spokesperson. Please have our emergency service (1-877-423-4752) contact the council's Director of Marketing and Communications."